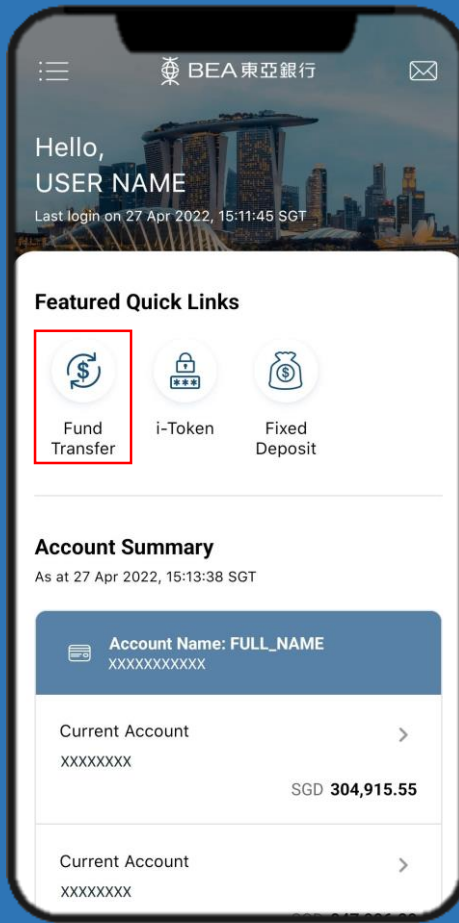


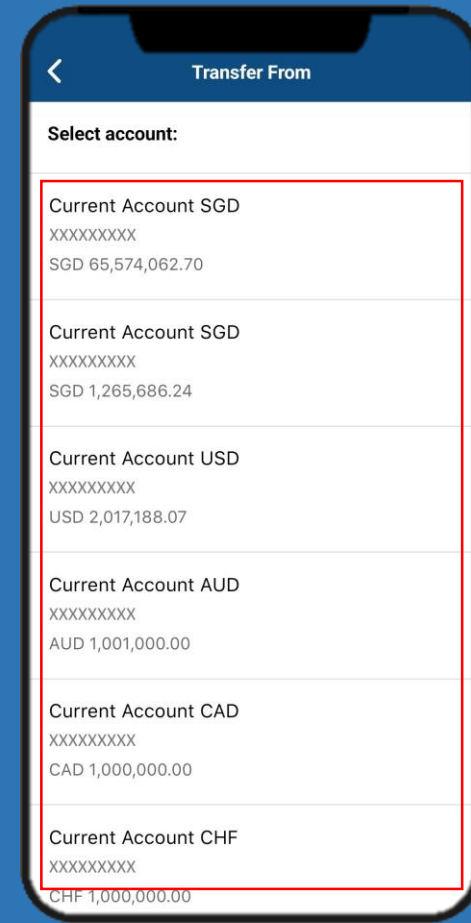
1

Select Fund Transfer.



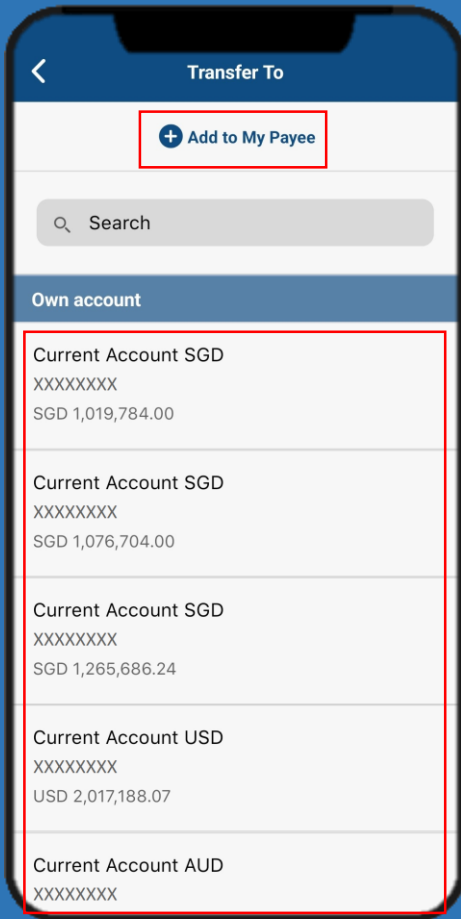
2

Select Transfer From, then select your account.



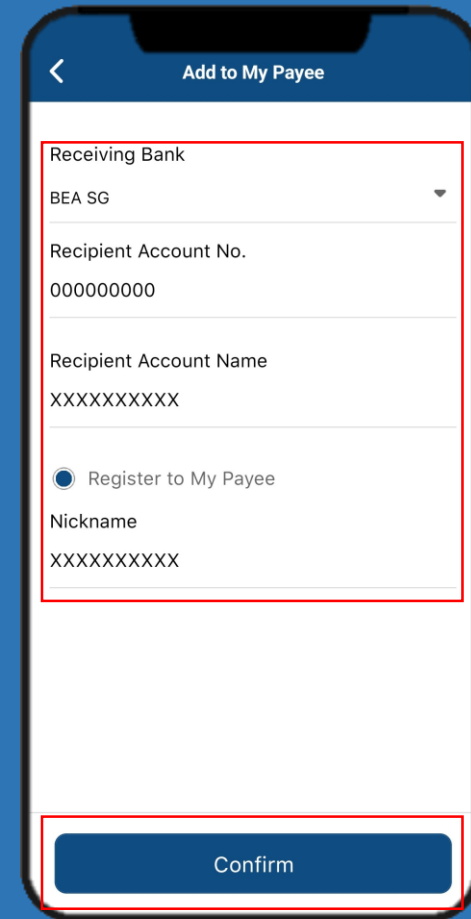
3

Select **Transfer To**, then select the payee's account.



4

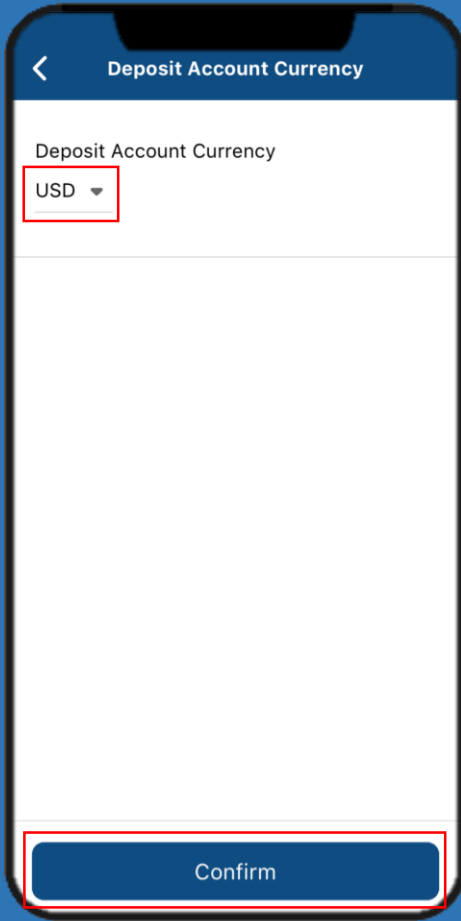
Input payee's details, then click **Confirm**.



Click **Add to My Payee** if payee is not registered.

5

Select **Deposit Account Currency**, then select the deposit account currency.



Click **Confirm**.

6

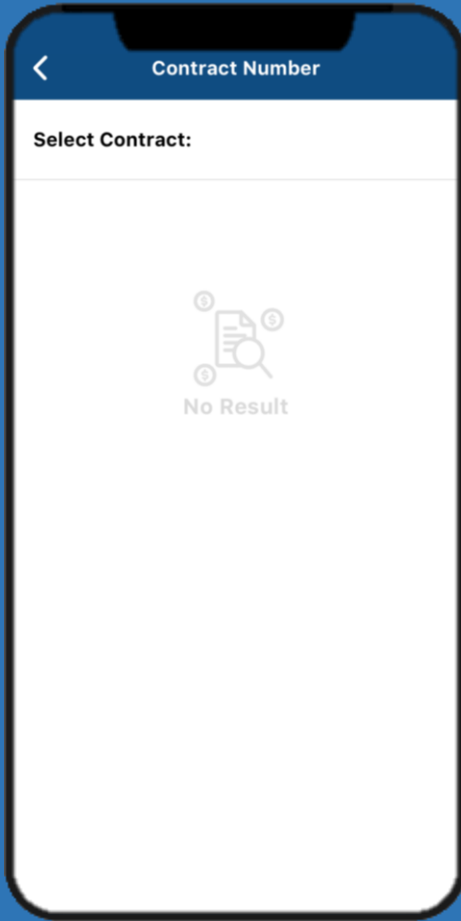
Select **Amount**, then select the transfer currency and input the transfer amount.



Click **Confirm**.

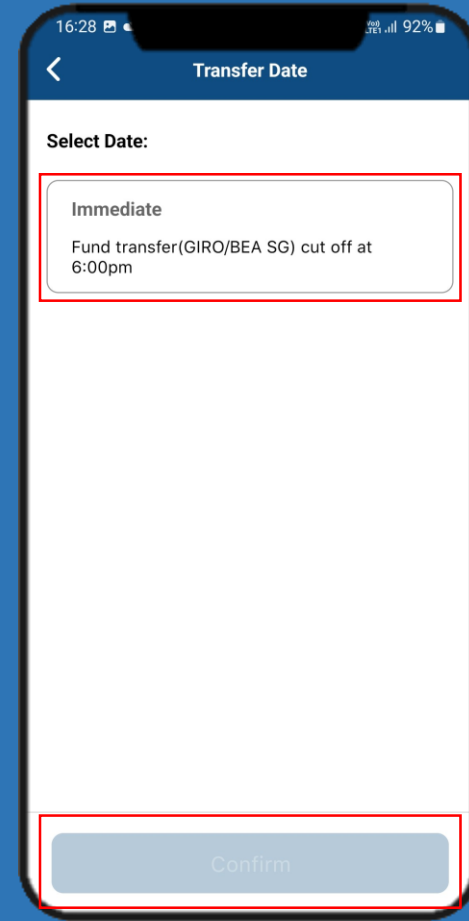
7

Select **Contract Number(Optional)** if any, then select the contract number.



8

Select **Transfer Date**, then select the transfer date.



Click **Confirm**.

9

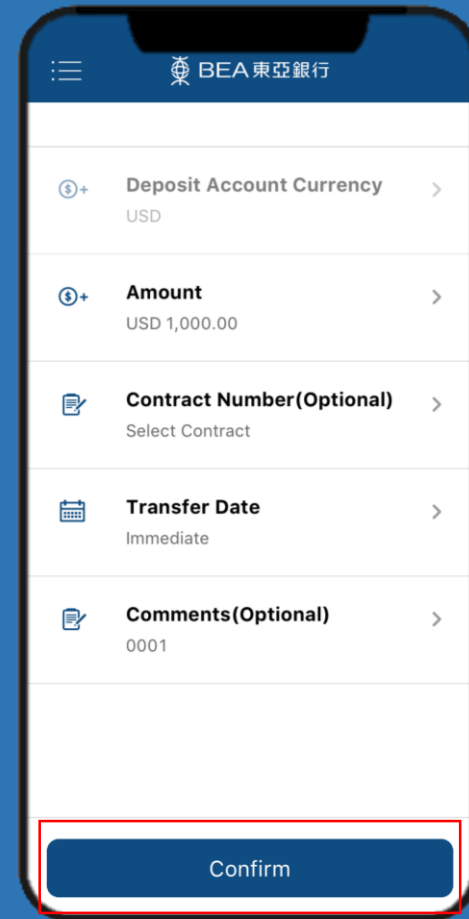
Select **Comments(Optional)**, then input a comment.



Click **Confirm**.

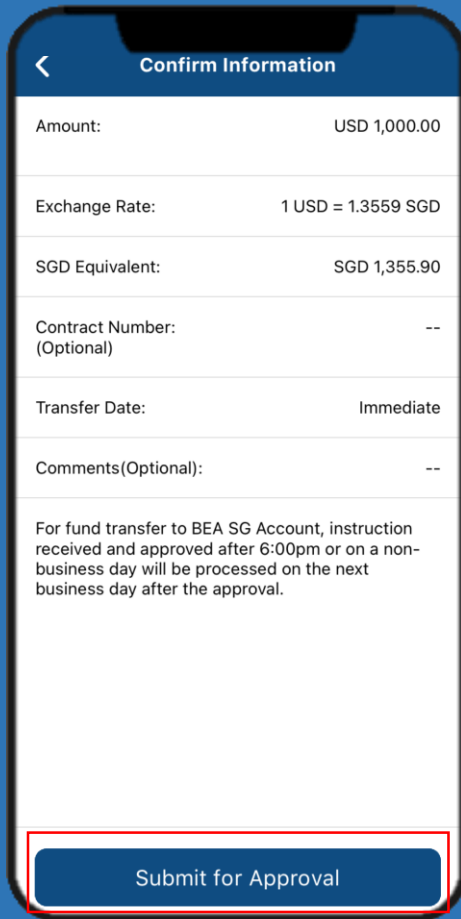
10

Click **Confirm**.



11

Click **Submit** for Approval.



12

Click **Done**.
Notify the approver to verify.

