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# Log into Cyberbanking. Select **Accounts & Payments** > **Registered Payee**.

Add New Payee

The screenshot displays the BEA Singapore Personal Cyberbanking interface. At the top, the BEA logo and 'SINGAPORE PERSONAL CYBERBANKING' are visible on the left, and a notification icon with '30' and a user profile 'XXXXXXXX' are on the right. Below the header is a navigation bar with four tabs: 'Accounts & Payments', 'Banking Services', 'Loans', and 'My Details'. The 'Accounts & Payments' tab is active, showing a grid of options. The 'FUND TRANSFER' column contains 'New Transfer', 'Scheduled Instruction', 'Registered Payee' (highlighted with a red box), 'Pending Transfer', 'Cashier's Order', and 'Demand Draft'. The 'ACCOUNT' column includes 'Account Summary', 'Account Activity', 'E-Statement', and 'E-Advice - Remittance'. The 'FIXED DEPOSIT' column has 'Deposit Summary' and 'Placement'. The 'OTHERS' column has 'Rate Inquiry'.

Page 1 of 7

## (a) Click New Payee.

 **BEA 東亞銀行** | SINGAPORE PERSONAL CYBERBANKING

 <sup>30</sup>  XXXXXXXX 

[Accounts & Payments](#) | [Banking Services](#) | [Loans](#) | [My Details](#)

### Registered Payee

Last updated 31 Jan 2023 10:24:29 SGT

(a) [+ New Payee](#)

No.	Type	Nickname	Payee Name	Bank Name	Account Number	Action
1	BEASG	Payee	Payee	Bank	XXXXXXXXXX	⋮
2	GIRO	Payee	Payee	Bank	XXXXXXXXXX	⋮
3	MEPS	Payee	Payee	Bank	XXXXXXXXXX	⋮
4	TT	Payee	Payee	Bank	XXXXXXXXXX	⋮

- (a) Select **Type**.
- (b) Input the Payee's details.

30 XXXXXXXX

Accounts & Payments | Banking Services | Loans | My Details

## New Payee

Please enter your payee details below

1 Input 2 Confirm 3 Complete

### New Payee

Type

(a)

Account Name

(b)

Account Number

Nickname

Extra Information for Remittance

For scheduled instruction, if the beneficiary's bank is not in the drop down list, kindly submit your scheduled instruction via the Bank's counter. If the Scheduled Instruction falls on a Saturday, Sunday or Public Holiday, the scheduled instruction will be processed on the next business day.

Please note that the Bank cannot check the accuracy of the payee details as this information is not available to us. Please check with the payee if you are unsure of the account details.

## (a) Click **Submit**.

### New Payee

Type

BEASG Account



Account Name

Enter Recipient's Account Name

Account Number

Enter Recipient's Account Number

Nickname

Enter Nickname

#### Extra Information for Remittance

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Please note that the Bank cannot check the accuracy of the payee details as this information is not available to us. Please check with the payee if you are unsure of the account details.

Back

(a)

Submit

# (a) Input Transaction Reference Number into The Bank of East Asia, Singapore (BEASG) Mobile Application to obtain Security Code.

BEA 東亞銀行 SINGAPORE PERSONAL CYBERBANKING

Accounts & Payments Banking Services Loans My Details

## New Payee

1 Input 2 Confirm 3 Complete

### Verification

Please enter the 6 digit security code generated from your registered device.

Transaction Reference No. (a) XXXXXXXXXXXX

i-Token ⓘ

i-Token expires in 71 seconds

### New Payee

Type TT

Account Name

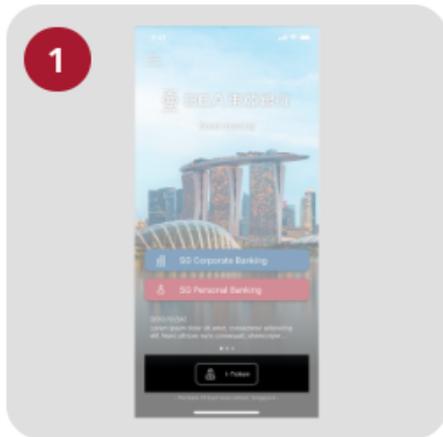
Account Number

Beneficiary's Address

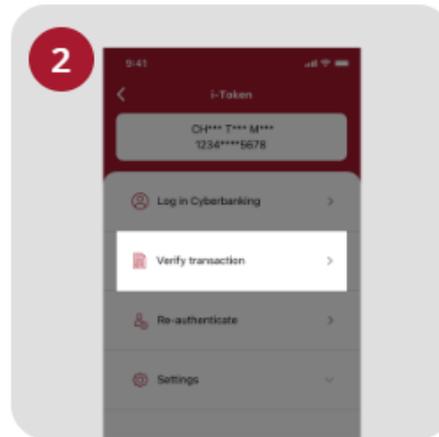
## Follow the steps below to generate the Security Code.



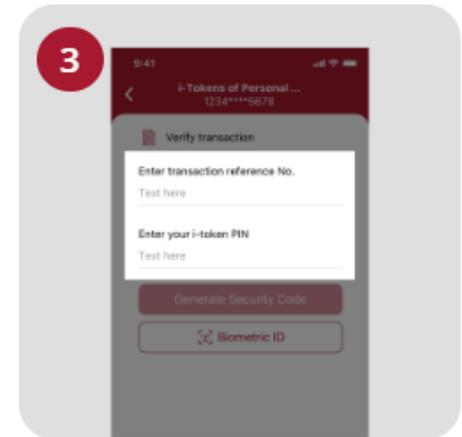
SINGAPORE PERSONAL  
CYBERBANKING



1 Open the App on your iToken-activated device and press "i-Token".



2 Select "Verify transaction".



3 Enter the Transaction Reference No. displayed on the Cyberbanking webpage. Enter your i-Token PIN or use Biometric ID (if enabled) to generate the security code.

Transaction Reference No. XXXXXXXX

(a) Enter the **Security Code**.  
Click **Confirm** at the bottom of the page.

BEA 東亞銀行 SINGAPORE PERSONAL CYBERBANKING

Accounts & Payments Banking Services Loans My Details

## New Payee

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Transaction Reference No. XXXXXXXXXXXX

i-Token ⓘ (a) X X X X X X

i-Token expires in 71 seconds

### New Payee

Type TT

Account Name

Account Number

Beneficiary's Address