1

Log into Cyberbanking.
Select **Accounts & Payments** > **Cashier's Order**.
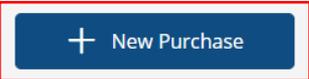

BEA 東亞銀行 | SINGAPORE CORPORATE CYBERBANKING

XXXXXXXX

Accounts & Payments   **Banking Services**   **Loans**   **Trade Finance**   **My Details**

ACCOUNT

Account Summary

Account Activity

E-Statement

E-Advice - Remittance

FUND TRANSFER

New Transfer

Scheduled Instruction

Registered Payee

Pending Transfer

Cashier's Order

Bulk Payment

Demand Draft

FIXED DEPOSIT

Deposit Summary

Placement

Edit Maturity Instruction

OTHERS

Rate Inquiry

(a) Click **New Purchase**.

BEA 東亞銀行 | SINGAPORE CORPORATE CYBERBANKING

XXXXXXXXX

Accounts & Payments | Banking Services | Loans | Trade Finance | My Details

Cashier's Order

Last updated 7 Jun 2022 12:24:22 SGT

(a) ☐ **+ New Purchase**

| | Submit for Approval | Approval Status |

Date	Withdrawal Account	Payee Name	Amount	Status	Action

No Record Found

3

(a) Select the **Withdrawal Account**.
(b) Select the **Type.**
(c) Select the **Payee Name**.

Purchase Cashier's Order

Please enter your Cashier's Order details below

1 **Input**　　　2 Confirm　　　3 Complete

Purchase Cashier's Order

Withdrawal Account	(a) Select account ⌄
Type	(b) Please Select ⌄
Payee Name	(c) Please Select ⌄
Amount	SGD ⌄　Enter amount　　Check Limit
Commission	SGD 0.00
Collection Method	● Mail to registered mailing address
	○ Collection at Branch
Remarks	Text here　　　　　　　　　0 / 50

Please note that the cashier's order will be mailed out / ready for collection on the next business day. Cashier's Order has a validity period of 6 months and can only be deposited into an account with a bank in Singapore.

For transactions submitted before 6pm, please note that the transaction has to be approved by 6pm today.

4

(a) Input the **Cashier's Order Amount**.
(b) Select the **Collection Method**.
(c) Input **Remarks** if any.

Withdrawal Account | Select account ⌄

Type | Please Select ⌄

Payee Name | Please Select ⌄

(a) Amount | SGD ⌄ | Enter amount | Check Limit

Commission | SGD 0.00

(b) Collection Method |
⦿ Mail to registered mailing address
◯ Collection at Branch

(c) Remarks | Text here   0 / 50

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‹ Back   Save   Submit for Approval

(a) Click **Submit for Approval**, then click **Confirm**.
Notify the approver to verify.

Withdrawal Account

Select account ⌄

Type

Please Select ⌄

Payee Name

Please Select ⌄

Amount

SGD ⌄ | Enter amount

Check Limit

Commission

SGD 0.00

Collection Method

● Mail to registered mailing address

○ Collection at Branch

Remarks

Text here   0 / 50

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(a)

‹ Back

Save

Submit for Approval