Log into Cyberbanking.
Select **User Maintenance** > **Function Access Profile (FP)**.

BEA 東亞銀行 | SINGAPORE CORPORATE CYBERBANKING

XXXXX

| User Maintenance | My Details |

USER MAINTENANCE

ADMINISTRATION

User List

Limit Setting

Request Account (Creator only)

Authorisation Matrix

Function Access Profile (FP)

Data Access Profile (DP)

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✉ 👤 XXXXX ➔

👥 User Maintenance   📇 My Details

Function Access Profile (FP)

Last updated 25 May 2022 09:36:15 SGT

➕ New FP

FP List	Submit for Approval	Approval Status

FP ID	FP Description	Action
FAP--XXXXXXXXX	AUTO-CONVERTED FAP	⋮
FAP--XXXXXXXXX	AUTO-CONVERTED FAP	⋮
FAP--XXXXXXXXX	AUTO-CONVERTED FAP	⋮
FAP--XXXXXXXXX	AUTO-CONVERTED FAP	⋮
NEW FP	NEW FP	⋮
XXXXXXXXX	XXXXXXXXX	⋮
XXXXXXXXX	XXXXXXXXX	⋮

3

(a) Input the **FP Identity (ID)**.
(b) Input the **FP Description**.

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✉ 8   👤 XXXXX ➡

👥 **User Maintenance**   📇 **My Details**

New Function Access Profile (FP)

Please enter the Function Access Profile (FP) details below

① **Input**	② Confirm	③ Complete

(a) FP ID   [Text here]

(b) FP Description   [Text here]

⚪ **Enable All Functions**		
Cheque Book Request	⚪ Enable	⚪ Disable
Apply Cashier's Order	⚪ Enable	⚪ Disable
Fund Transfer	⚪ Enable	⚪ Disable
Fixed Deposit	⚪ Enable	⚪ Disable
Loan	⚪ Enable	⚪ Disable
Trade Finance	⚪ Enable	⚪ Disable

Select the functions to enable / disable.

| 1 Input | 2 Confirm | 3 Complete |

FP ID Text here

FP Description Text here

	Enable All Functions	
Cheque Book Request	○ Enable	○ Disable
Apply Cashier's Order	○ Enable	○ Disable
Fund Transfer	○ Enable	○ Disable
Fixed Deposit	○ Enable	○ Disable
Loan	○ Enable	○ Disable
Trade Finance	○ Enable	○ Disable
Bulk Payment	○ Enable	○ Disable

For transactions submitted before 6pm, please note that the transaction has to be approved by 6pm today.
For transactions submitted after 6pm, please note that the transaction has to be approved by 6pm on the next business day.

‹ Back

Save

Submit for Approval

Click **Submit for Approval**, then click **Confirm**.
Notify the approver to verify.

FP Description   Text here

	Enable All Functions	
Cheque Book Request	Enable	Disable
Apply Cashier's Order	Enable	Disable
Fund Transfer	Enable	Disable
Fixed Deposit	Enable	Disable
Loan	Enable	Disable
Trade Finance	Enable	Disable
Bulk Payment	Enable	Disable

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‹ Back   Save   Submit for Approval