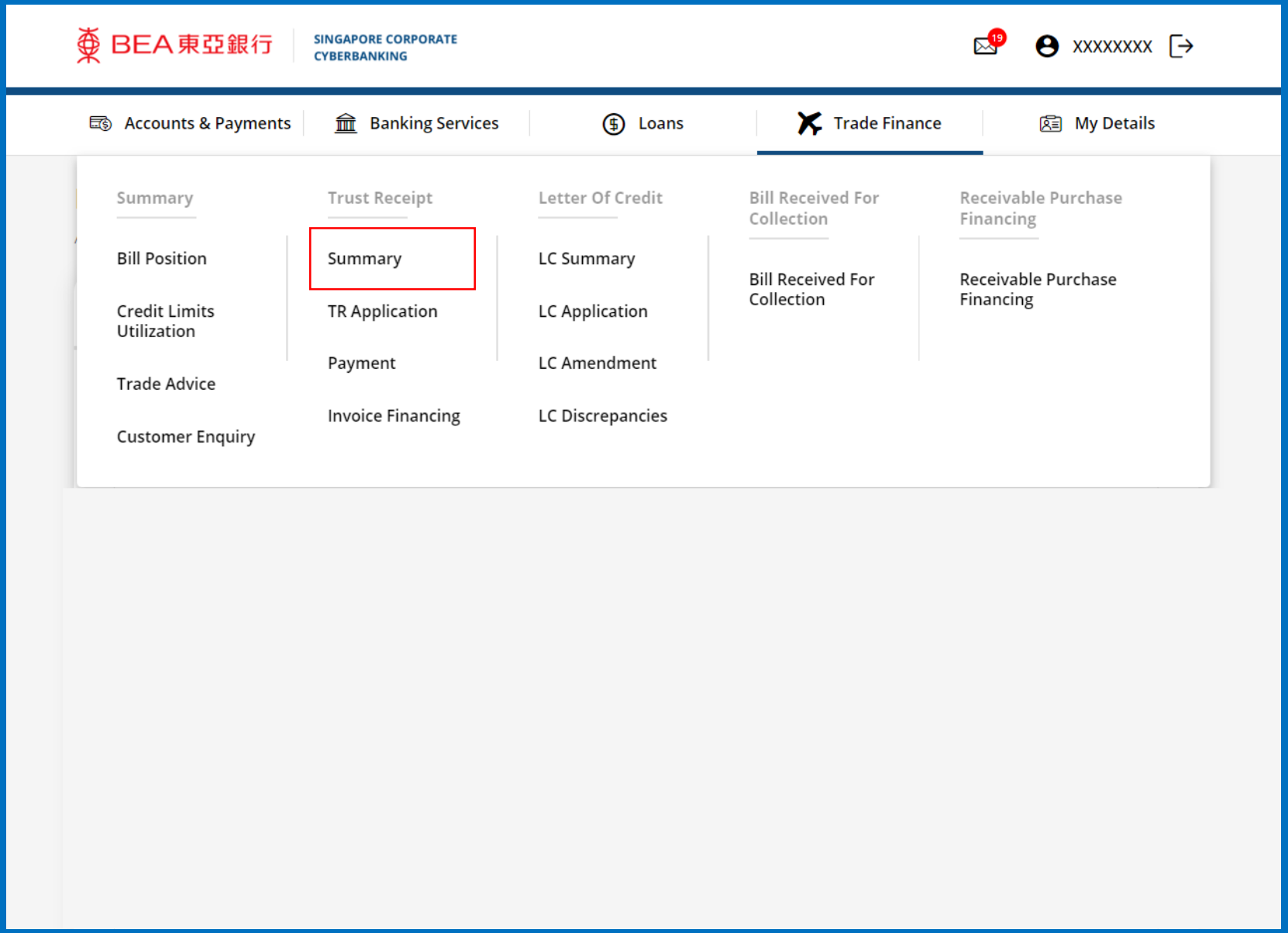
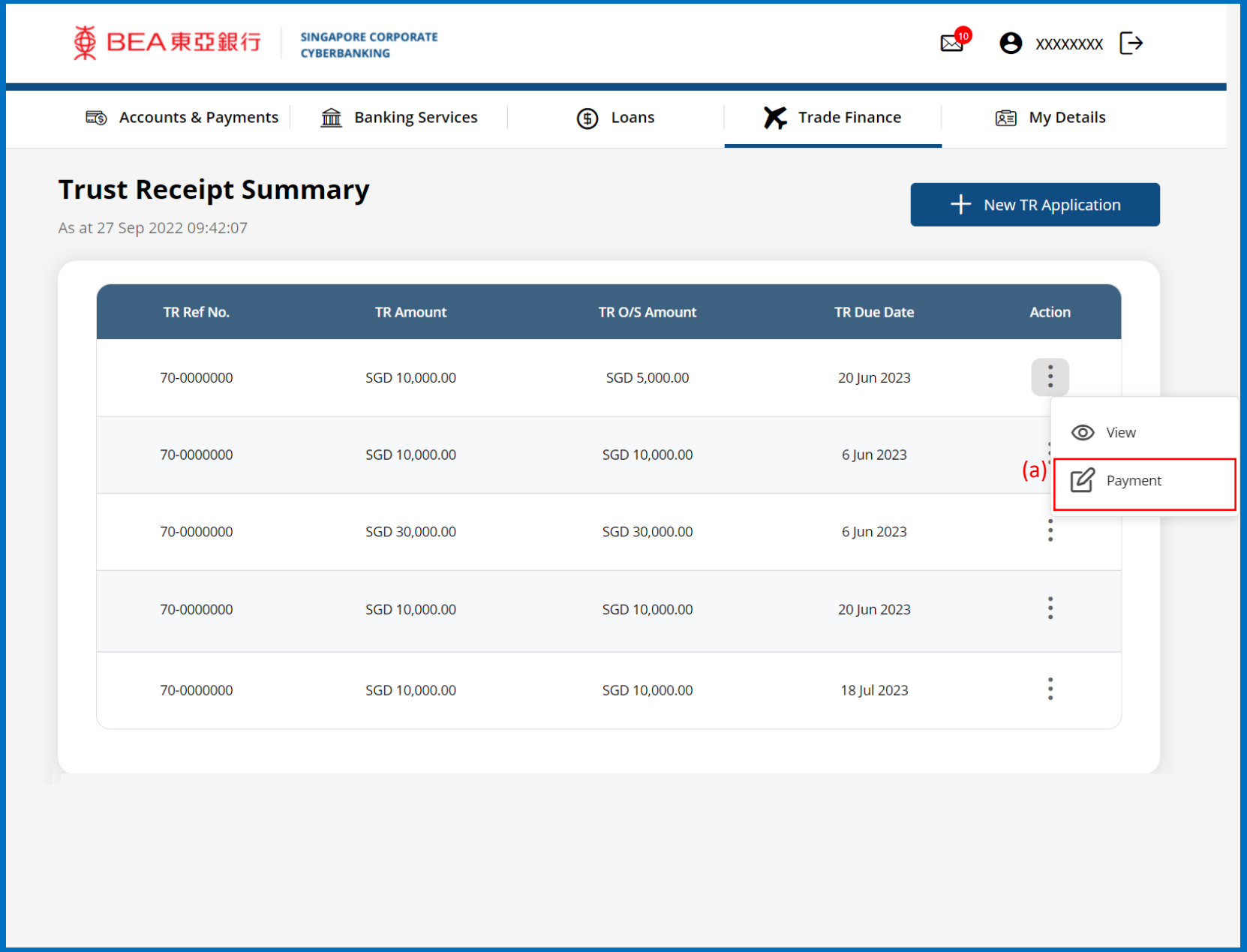
1

Log into Cyberbanking.
Select **Trade Finance** > **Summary**.

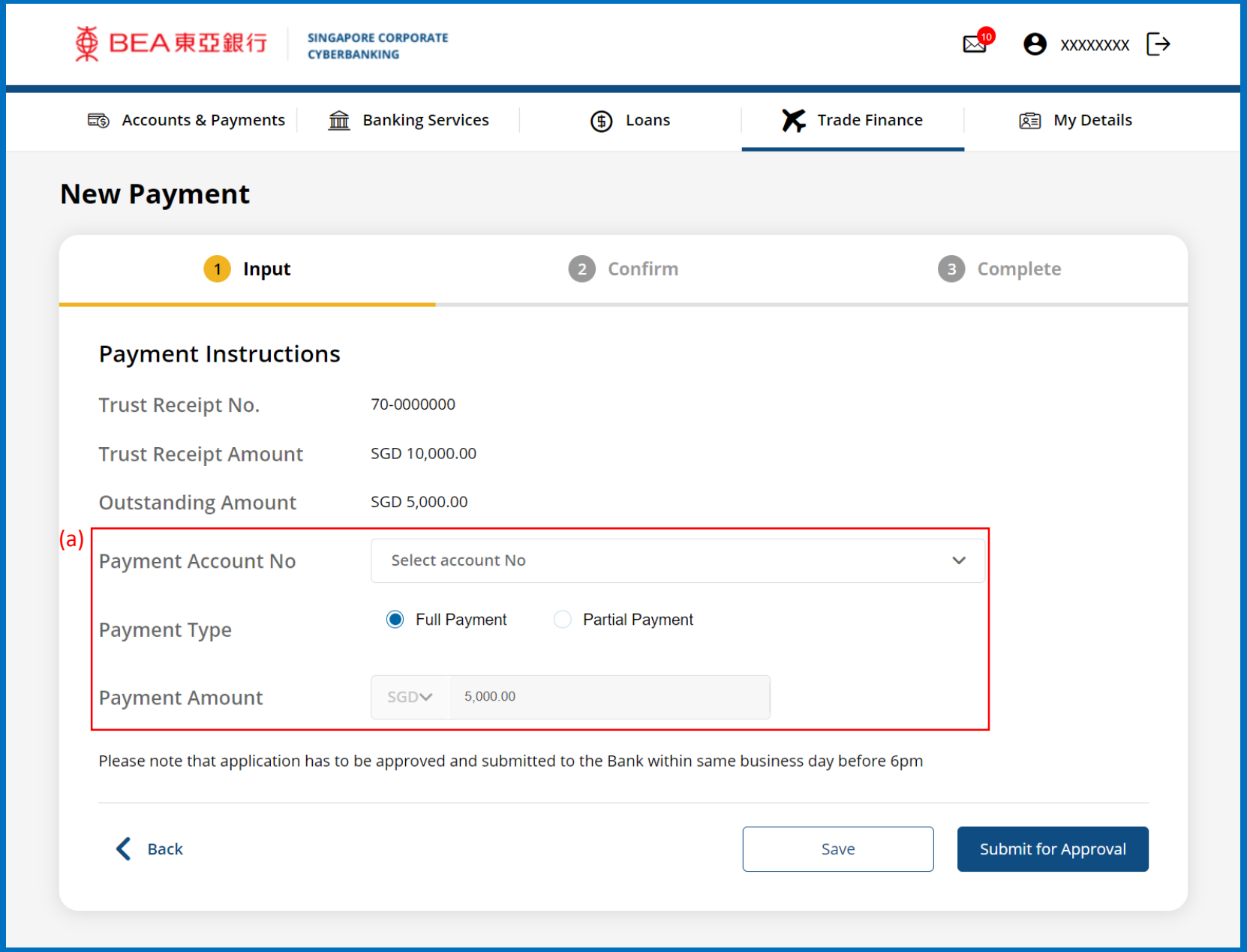


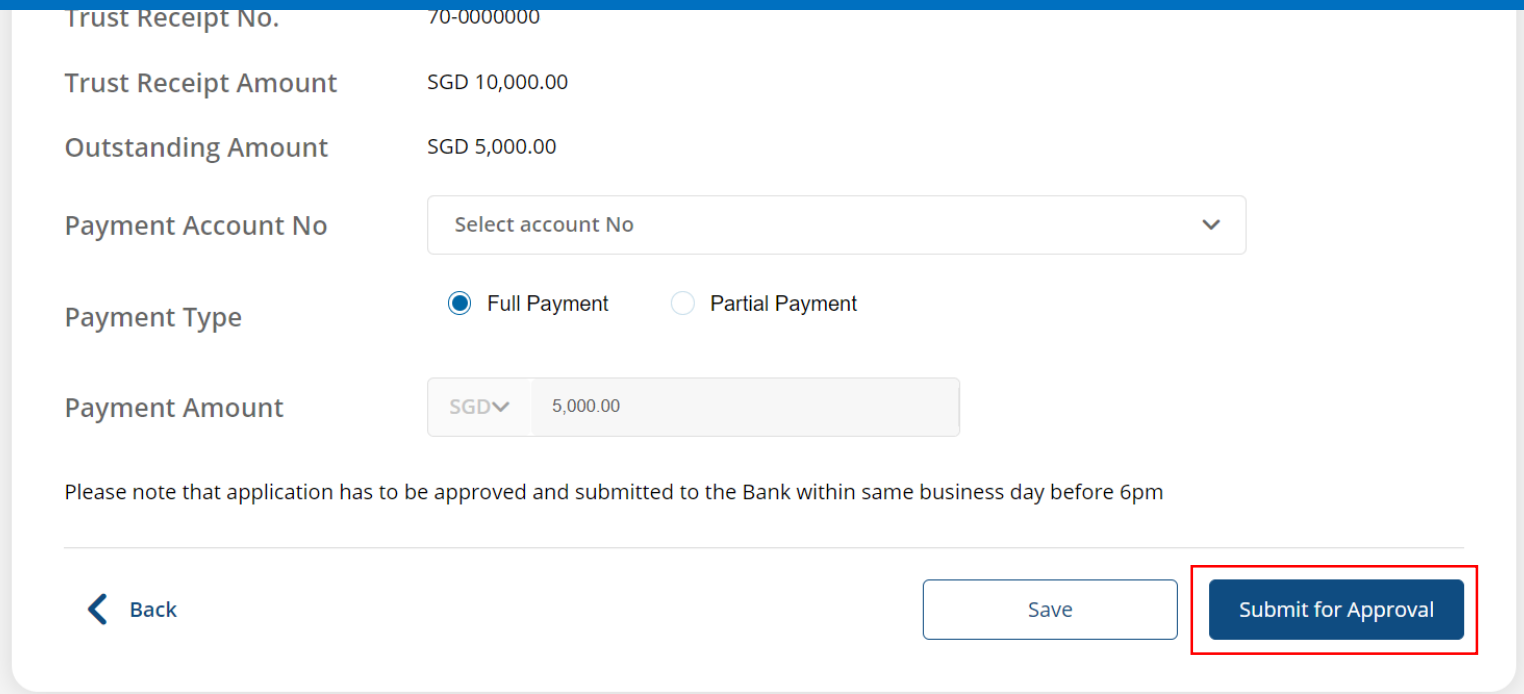
2

(a) Click ⋮ under **Action**, then click **Payment**.



(a) Input the **Payment Instructions**.



4

Click **Submit for Approval**, then click **Confirm**. Notify the approver to verify.