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Log into Cyberbanking. Select Trade Finance > Summary.

The screenshot displays the BEA Singapore Corporate Cyberbanking interface. At the top left is the BEA logo and the text 'BEA 東亞銀行 SINGAPORE CORPORATE CYBERBANKING'. On the top right, there is a notification icon with '19', a user profile icon labeled 'XXXXXXXX', and a search icon. Below the header is a navigation bar with five main categories: 'Accounts & Payments', 'Banking Services', 'Loans', 'Trade Finance', and 'My Details'. The 'Trade Finance' category is selected and highlighted with a blue underline. A dropdown menu is open under 'Trade Finance', listing five sub-categories: 'Summary', 'Trust Receipt', 'Letter Of Credit', 'Bill Received For Collection', and 'Receivable Purchase Financing'. The 'Summary' option under 'Trust Receipt' is highlighted with a red rectangular border. Other options listed include 'Bill Position', 'Credit Limits Utilization', 'Trade Advice', 'Customer Enquiry', 'TR Application', 'Payment', 'Invoice Financing', 'LC Summary', 'LC Application', 'LC Amendment', 'LC Discrepancies', 'Bill Received For Collection', and 'Receivable Purchase Financing'.

(a) Click  under **Action**, then click **Payment**.

 **BEA 東亞銀行** | SINGAPORE CORPORATE CYBERBANKING

10 XXXXXXXX

Accounts & Payments | Banking Services | Loans | **Trade Finance** | My Details

Trust Receipt Summary

As at 27 Sep 2022 09:42:07

[+ New TR Application](#)

TR Ref No.	TR Amount	TR O/S Amount	TR Due Date	Action
70-0000000	SGD 10,000.00	SGD 5,000.00	20 Jun 2023	
70-0000000	SGD 10,000.00	SGD 10,000.00	6 Jun 2023	 (a)  Payment
70-0000000	SGD 30,000.00	SGD 30,000.00	6 Jun 2023	
70-0000000	SGD 10,000.00	SGD 10,000.00	20 Jun 2023	
70-0000000	SGD 10,000.00	SGD 10,000.00	18 Jul 2023	

- (a) Input the **Payment Instructions**.
(b) Select the **Contract Number** if any.

1 Input 2 Confirm 3 Complete

Payment Instructions

Trust Receipt No.	70-0000000
Trust Receipt Amount	USD 6,000.00
Outstanding Amount	USD 6,000.00

(a)

Payment Account No	Current Account XXXXXXXXXX (SGD)	XXXXXXXX ▼
Payment Type	<input checked="" type="radio"/> Full Payment	<input type="radio"/> Partial Payment
Payment Amount	USD ▼	6,000.00
Settlement Currency	SGD	

(Live rate and Equivalent amount will be provided on the next screen)

FX Contract Number (If applicable) (Optional) (b)

Select Contract	▼
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Please note that application has to be approved and submitted to the Bank within same business day before 6pm

[← Back](#) [Save](#) [Submit for Approval](#)

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Click **Submit for Approval**, then click **Confirm**.
Notify the approver to verify.

Payment Type Full Payment Partial Payment

Payment Amount USD 6,000.00

Settlement Currency SGD

(Live rate and Equivalent amount will be provided on the next screen)

FX Contract Number (If applicable) (Optional) Select Contract

Please note that application has to be approved and submitted to the Bank within same business day before 6pm

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Save

Submit for Approval