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Log into Cyberbanking. Select Trade Finance > Letter of Credit (LC) Summary.

The screenshot displays the BEA Singapore Corporate Cyberbanking interface. At the top left is the BEA logo and the text 'BEA 東亞銀行 SINGAPORE CORPORATE CYBERBANKING'. On the top right, there is a notification icon with '19', a user profile icon with 'XXXXXXXX', and a search icon. Below the header is a navigation bar with five categories: 'Accounts & Payments', 'Banking Services', 'Loans', 'Trade Finance', and 'My Details'. The 'Trade Finance' category is selected and highlighted with a blue underline. Underneath, a grid of options is shown. The 'Letter Of Credit' column has 'LC Summary' highlighted with a red rectangular border. Other options in the grid include 'Summary', 'Trust Receipt', 'Bill Received For Collection', and 'Receivable Purchase Financing'.

Summary	Trust Receipt	Letter Of Credit	Bill Received For Collection	Receivable Purchase Financing
Bill Position	Summary	LC Summary	Bill Received For Collection	Receivable Purchase Financing
Credit Limits Utilization	TR Application	LC Application		
Trade Advice	Payment	LC Amendment		
Customer Enquiry	Invoice Financing	LC Discrepancies		

(a) Click  under **Action**, then click **Amend**.

BEA 東亞銀行 SINGAPORE CORPORATE CYBERBANKING

Accounts & Payments Banking Services Loans Trade Finance My Details

LC Summary

Last updated 26 Sep 2022 13:47:52 SGT [+ New LC Application](#)

LC No.	Amount	Beneficiary	Open Date	Expiry Date	Action
70-0000000	USD 5,000.00	ABC PTE LTD	20 Jun 2023	31 Jul 2023	
70-0000000	USD 11,000.00	KKK PTE LTD	19 May 2023	31 Jul 2023	 (a) <ul style="list-style-type: none"> View Amend
70-0000000	USD 10,000.00	ABC PTE LTD	19 May 2023	31 Jul 2023	
70-0000000	USD 10,000.00	AAA PTE LTD	19 May 2023	31 Jul 2023	
70-0000000	USD 10,000.00	ABC PTE LTD	18 Apr 2023	31 Jul 2023	
70-0000000	USD 5,000.00	HHH PTE LTD	18 Apr 2023	31 Jul 2023	
70-0000000	USD 100,000.00	ABC PTE LTD	18 Apr 2023	30 Jun 2023	
70-0000000	USD 10,000.00	ABC PTE LTD	18 Apr 2023	30 Jun 2023	

  XXXXXXXX 

 Accounts & Payments |  Banking Services |  Loans |  Trade Finance |  My Details

LC Amendment

1 Input 2 Confirm 3 Complete

(a)

LC No. 70-0000000

Please amend the Credit as follows:

- Increase the amount by USD , making total amount issued as USD 5,000.00
- Decrease the amount by USD , making total amount issued as USD 5,000.00
- Change the expiry date to 
- Change the latest shipment/delivery date to 

Amend to Read (Maximum Input for Each Line is 80 Characters)

(a) Click **Select File**, then attach supporting documents.

Text Here

Text Here

Additional Instructions

Please debit all charges to our account:

Select account ▼

Supporting Documents ^(a)

Select File

File Name	Action
Please select document for upload	

Result

Please note that application has to be approved and submitted to the Bank within same business day before 6pm

THIS AMENDMENT WILL BE SUBJECT TO THE UNIFORM CUSTOMS AND PRACTICE FOR DOCUMENTARY CREDITS (2007 REVISION) INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 600 OR THE LATEST VERSION OF THE UNIFORM CUSTOMS AND PRACTICE FOR DOCUMENTARY CREDITS IN FORCE AT THE ISSUANCE DATE OF THE CREDIT.

[← Back](#) [Save](#) [Submit for Approval](#)

(a) Click **Submit for Approval**, then click **Confirm**.
Notify the approver to verify.

Supporting Documents

File Name	Action
Please select document for upload	

Result

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[← Back](#) (a)