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Log into Cyberbanking. Select **Accounts & Payments** > **Registered Payee**.

Add New Payee

The screenshot displays the BEA Singapore Corporate Cyberbanking interface. At the top, the logo for BEA 東亞銀行 and SINGAPORE CORPORATE CYBERBANKING is visible. The user's profile information, including a notification icon with the number 5 and the username XXXXXXXX, is shown in the top right corner. The main navigation menu includes 'Accounts & Payments', 'Banking Services', 'Loans', 'Trade Finance', and 'My Details'. The 'Accounts & Payments' section is expanded, showing four sub-sections: 'ACCOUNT', 'FUND TRANSFER', 'FIXED DEPOSIT', and 'OTHERS'. The 'FUND TRANSFER' sub-section is active, and the 'Registered Payee' option is highlighted with a red rectangular border. Other options in the 'FUND TRANSFER' section include 'New Transfer', 'Scheduled Instruction', 'Pending Transfer', 'Cashier's Order', 'Bulk Payment', and 'Demand Draft'. The 'ACCOUNT' section includes 'Account Summary', 'Account Activity', 'E-Statement', and 'E-Advice - Remittance'. The 'FIXED DEPOSIT' section includes 'Deposit Summary', 'Placement', and 'Edit Maturity Instruction'. The 'OTHERS' section includes 'Rate Inquiry'.

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(a) Click New Payee.

Registered Payee

Last updated 31 Jan 2023 10:28:37 SGT

(a)

+ New Payee


Registered Payee

Submit for Approval

Approval Status

No.	Type	Nickname	Payee Name	Bank Name	Account Number	Action
1	GIRO	XXXXXXXXXX	XXXXXXXXXX	Bank	XXXXXXXXXX	⋮
2	MEPS	XXXXXXXXXX	XXXXXXXXXX	Bank	XXXXXXXXXX	⋮
3	TT	XXXXXXXXXX	XXXXXXXXXX	Bank	XXXXXXXXXX	⋮
4	BEASG	XXXXXXXXXX	XXXXXXXXXX	Bank	XXXXXXXXXX	⋮

- (a) Select **Type**.
- (b) Input the Payee's details.

 **BEA 東亞銀行** | SINGAPORE CORPORATE CYBERBANKING

XXXXXXXXX

Accounts & Payments | Banking Services | Loans | Trade Finance | My Details

New Payee

Please enter your payee details below

1 Input | 2 Confirm | 3 Complete

New Payee

Type (a)

Account Name (b)

Account Number

Nickname

Extra Information for Remittance
For scheduled instruction, if the beneficiary's bank is not in the drop down list, kindly submit your scheduled instruction via the Bank's counter. If the Scheduled Instruction falls on a Saturday, Sunday or Public Holiday, the scheduled instruction will be processed on the next business day.

Please note that the Bank cannot check the accuracy of the payee details as this information is not available to us. Please check with the payee if you are unsure of the account details.
For transactions submitted before 6pm, please note that the transaction has to be approved by 6pm today.
For transactions submitted after 6pm, please note that the transaction has to be approved by 6pm on the

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(a) Click **Submit for Approval**, then click **Confirm**.
Notify the approver to verify.

New Payee

Type

BEASG Account

Account Name

Enter Recipient's Account Name

Account Number

Enter Recipient's Account Number

Nickname

Enter Nickname

Extra Information for Remittance

For scheduled instruction, if the beneficiary's bank is not in the drop down list, kindly submit your scheduled instruction via the Bank's counter. If the Scheduled Instruction falls on a Saturday, Sunday or Public Holiday, the scheduled instruction will be processed on the next business day.

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[← Back](#)

Save

(a)

Submit for Approval